

cityclerk@cityofmarseilles.com

From: Eric Olsauskas
Sent: Tuesday, June 10, 2025 9:49 PM
To: cityclerk@cityofmarseilles.com
Subject: FOIA Request – Contracts, Renewals, Invoices, and Payments for Professional Services

Eric Olsauskas

Date: June 10th 2025

To:
Lesley Hart
City Clerk / FOIA Officer
City of Marseilles
209 Lincoln Street Marseilles, IL 61341

RE: FOIA Request – Contracts, Renewals, Invoices, and Payments for Professional Services

Dear Ms. Hart,

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.), I respectfully request the following public records related to professional services provided to the City of Marseilles:

1. Cantlin Law Firm, P.C.

Last known address: 760 E Etna Rd, Ottawa, IL 61350

- Original and all subsequent professional services agreement with the City of Marseilles.
- All subsequent contracts, renewals, amendments, or extensions.
- Scope of services and compensation details.
- Any City Council resolutions, ordinances, or meeting minutes authorizing or discussing the agreement(s).
- **All invoices submitted** by Cantlin Law Firm **from the date of the first contract through today**, and corresponding **payment records** issued by the City.

2. Amanda Hart / Amanda Hart Design

Last known address: 2608 North 3653rd Road, Sheridan, IL 60551

- Original and all subsequent professional service agreements between Amanda Hart (or Amanda Hart Design) and the City of Marseilles.
- Scope of work and compensation structure.
- Any City Council resolutions, ordinances, or meeting minutes authorizing or discussing the agreement(s).
- **All invoices and payments** made by the City to Amanda Hart **from the first agreement date through today.**

3. Etscheid, Duttlinger & Associates, Inc.

Last known address: 709 E Etna Rd, Ottawa, IL 61350

- Original and all subsequent professional service contracts, renewals, or amendments between the City of Marseilles and Etscheid, Duttlinger & Associates, Inc..
- Scope of services, payment terms, and any relevant City authorizations.
- Any City Council resolutions, ordinances, or meeting minutes authorizing or discussing the agreement(s).
- **All invoices and payment records** from the initial agreement date to the present.

4. Renwick & Associates, Inc.

Last known address: 180 N. Stetson Ave., Suite 3500, Chicago, IL 60601

- Original and all subsequent professional services contract between the City of Marseilles and Renwick & Associates, Inc..
- Scope of services and compensation details.
- Any City Council resolutions, ordinances, or meeting minutes authorizing or discussing the agreement(s).
- **All invoices submitted and payments made** by the City **from the date of the first agreement through today.**

I request that these records be provided electronically if possible. If any portion of this request is exempt, please provide the redacted document(s) along with the specific statutory exemption cited.

If clarification or narrowing is needed, please contact me. I look forward to your response within five business days as required under the Act.

Sincerely,
Eric Olsauskas