

**cityclerk@cityofmarseilles.com**

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**From:** Mathew Underwood  
**Sent:** Thursday, March 5, 2026 2:41 PM  
**To:** cityclerk@mtco.com; mcampbell@kggllc.com; deputyclerk@cityofmarseilles.com; deputyclerk@cityofmarseilles.com; cityclerk@cityofmarseilles.com; cityclerk@cityofmarseilles.com  
**Subject:** Freedom of Information Act Request

FOIA Officer City of Marseilles, IL, Leslie Hart

200 Riverfront Drive Marseilles, IL 61341

Dear Leslie Hart, FOIA Officer:

I am requesting a copy of the following documents:

All communications between Commissioner Melissa Small and any city official, employee, and/or contractor between October 1 2025 and March 5 2026.

Digital copies are preferred.

Should you determine that any portion of the requested information is exempt from disclosure under FOIA, please provide the specific exemption(s) and redactions you are claiming and justify the withholding of such information.

I appreciate your time and assistance. Please confirm receipt of this request and do not hesitate to contact me if you require further clarification.

Regards,

Mathew Underwood

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