

**From:** Andrea Conrad  
**Sent:** Tuesday, April 21, 2026 4:26 PM  
**To:** cityclerk@cityofmarseilles.com  
**Cc:** DLSL@mtco.com  
**Subject:** Pursuant to the Illinois Freedom of Information Act (5 ILCS 140), I am requesting copies of the following records

Hello,

This is a request under the Illinois Freedom of Information Act.

I am requesting records sufficient to show any communications, including emails, text messages, call logs, notes, or other records, that reference or relate to the property located at:

This request includes communications involving:

- Dan Lowe-building inspectors not limited to
- Any City of Marseilles official, employee, inspector, or agent acting in an official capacity
- Jared Hicks and/or Jerry Hicks

Timeframe:

11/2023-present 4/2026

This request specifically includes records sufficient to show:

- Any discussion, scheduling, or consideration of an inspection or site visit
- Any discussion or reference to environmental, safety, or habitability concerns (including but not limited to mold)
- Any decision, cancellation, withdrawal, or change in plans regarding an inspection or visit
- Any internal discussion regarding jurisdiction, authority, or responsibility over the property
- Any communication between city personnel and private individuals relating to the property

If any portion of these records is maintained by another agency, please forward this request accordingly or advise where it should be directed.

If any records are withheld, please cite the specific exemption relied upon and provide all non-exempt portions.

Please provide records in electronic format if available.

Thank you for your assistance.

Sincerely,

Andrea Conrad

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