

From: Andrea Conrad
Sent: Thursday, April 16, 2026 1:19 AM
To: cityclerk@cityofmarseilles.com
Subject: FOIA Request – Main St Properties (457–504) – Time Sensitive

Dear City Clerk/FOUA Officer,

FOIA Request – Main St Properties (457–504) – Time Sensitive Pursuant to the Illinois Freedom of Information Act (5 ILCS 140), I request access to the following public records:

1. All business licenses, registrations, and filings associated with:
 - 457 Main St, Marseilles, IL
 - 459 Main St, Marseilles, IL
 - 469 Main St, Marseilles, IL
 - 500 Main St, Marseilles, IL
 - 502 Main St, Marseilles, IL
 - 504 Main St, Marseilles, IL
2. All occupancy permits, zoning classifications, and use designations for the above properties.
3. Any records indicating:
 - Multiple businesses operating within the same structure
 - Interior connections between units
 - Changes in occupancy or business use
4. Any contact information on file for businesses at these locations, including:
 - Phone numbers
 - Fax numbers
 - Mailing addresses
5. Any inspections, code enforcement actions, or compliance records related to these properties.

I request that all records be provided in electronic format pursuant to 5 ILCS 140/6(a).

If any portion of this request is denied, please:

- Cite the specific statutory exemption under 5 ILCS 140/7
- Provide the name and title of the person responsible for the denial
- Provide all reasonably segregable portions of otherwise exempt material

If any records are withheld, I request a detailed index of those records (Vaughn index) describing the basis for withholding.

This request is not for commercial purposes.

If the requested records are voluminous, please provide them on a rolling basis as they are available.

Please confirm receipt of this request. I expect a response within the statutory time period of 5 business days.

Thank you for your prompt attention to this matter.

Andrea Conrad