

From: Eric Olsauskas ·
Sent: Thursday, September 10, 2026 6:11 AM
To: Lesley Hart; Lesley Hart
Cc: Christina M. Cantlin; mpcampbell@kggllc.com; mcampbell@kggllc.com
Subject: FOIA Request – Flock Safety Contracts, Authorizations, Payments, Votes and Communications

Lesley Hart
City Clerk / FOIA Officer
City of Marseilles
200 Riverfront Drive
Marseilles, Illinois 61341

Dear Ms. Hart:

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq., I respectfully request electronic copies of the following public records concerning the City of Marseilles' acquisition, authorization, funding, payment, renewal, and use of Flock Safety cameras, Automated License Plate Reader ("ALPR") equipment, and/or related Flock Safety services.

Date Range: January 1, 2022 through the date this request is fulfilled.

1. Original Flock Safety Contract

Please provide a complete copy of the original agreement between the City of Marseilles, Marseilles Police Department, and/or any City official and Flock Safety or any related entity.

This request includes, but is not limited to:

- The original executed contract or agreement;
- Proposals and quotes;
- Order forms;
- Statements of work;
- Pricing schedules;
- Terms and conditions;
- Exhibits and attachments;
- Purchase orders; and
- All executed signature pages.

Please provide the complete agreement as it existed when originally executed, including all attachments and incorporated documents.

2. Renewals, Extensions and Amendments

Please provide every subsequent document relating to the continuation of the City's relationship with Flock Safety, including:

- Contract renewals;
- Contract extensions;
- Amendments;
- Modifications;
- Supplemental agreements;
- Replacement agreements;
- Additional-camera agreements or orders;
- Updated pricing agreements;
- New order forms; and
- Any other document extending or modifying the original agreement.

Please include records identifying the effective date and expiration date of the original agreement and each subsequent renewal, extension, or amendment.

3. City Council Authorization, Resolutions, Ordinances and Votes

Please provide all records reflecting City Council consideration, authorization, approval, ratification, execution, renewal, extension, or funding of the original Flock Safety agreement and every subsequent agreement.

This includes:

- City Council meeting minutes;
- Committee meeting minutes;
- Meeting agendas;
- Agenda packets;
- Resolutions;
- Ordinances;
- Motions;
- Roll-call votes;
- Recorded votes;
- Consent-agenda approvals;
- Bills lists;
- Supporting memoranda; and
- Any other record reflecting Council action concerning Flock Safety.

Please also provide any resolution, ordinance, motion, vote, or other authorization permitting the Mayor, Police Chief, Commissioner, City Clerk, or any other City official or employee to execute the original

Flock Safety agreement or any subsequent renewal, extension, amendment, or modification on behalf of the City.

If the City determines that **no City Council vote, resolution, ordinance, motion, or other formal authorization exists for the original agreement or for any subsequent renewal or extension**, please identify that fact in the City's response.

4. Payments and Sources of Funding

Please provide records reflecting all payments or financial obligations made to Flock Safety or incurred in connection with the City's Flock/ALPR program during the requested period.

This includes:

- Flock Safety invoices;
- Purchase orders;
- Checks;
- Check registers;
- Accounts-payable records;
- Payment authorizations;
- General-ledger entries;
- Expenditure reports;
- Credit-card or purchasing-card transactions;
- Bills lists;
- Budget records;
- Council approvals of payments; and
- Records showing the account or fund from which each payment originated.

Please provide records identifying the **source of funding** used for the original purchase and all subsequent payments, renewals, equipment, cameras, installation, or services.

This includes records showing whether funding came from:

- The City's General Fund;
- Police Department funds;
- Federal funds;
- State funds;
- County or other local-government funds;
- ARPA funds;
- Grants;
- Public-safety grants;
- Asset-forfeiture funds;
- Donations;
- Private funding; or

- Any other funding source.

For any grant or outside funding used for Flock Safety, please provide the grant application, award documentation, grant agreement, reimbursement records, and records showing the amount of Flock-related expenses paid from that funding source.

Please also provide the meeting minutes, bills lists, motions, and recorded votes through which the City Council approved these expenditures or payments.

5. Email Communications Concerning Flock

Please search for emails sent or received by the following individuals concerning Flock Safety:

- James Hollenbeck;
- Todd Gordon;
- James Buckingham, the police officer ; and
- Commissioner Robert "Bobby" Kaminski.

For purposes of identifying responsive emails, please search for the keyword:

"Flock", "Flock Safety cameras", "Automated License Plate Reader ("ALPR")" "Flock Safety services"

Please provide responsive emails and their attachments from **January 1, 2022 through the date this request is fulfilled.**

This request includes responsive communications between the individuals identified above and:

- Other City officials or employees;
- Marseilles Police Department personnel;
- Flock Safety representatives;
- City attorneys;
- Vendors;
- Other governmental agencies;
- Members of the City Council; and
- Third parties.

Please include responsive emails concerning the consideration, purchase, contract, authorization, installation, camera locations, operation, access, use, funding, payment, renewal, extension, policies, or continuation of the City's Flock Safety system.

6. Procurement and Decision-Making Records

Please provide any additional records concerning how the City originally decided to purchase, obtain, participate in, or contract for Flock Safety services.

This includes:

- Vendor proposals;
- Quotes;
- Presentations;
- Procurement records;
- Bid documents;
- Requests for proposals;
- Records concerning competitive bidding;
- Records explaining why competitive bidding was not required, if applicable;
- Internal memoranda;
- Police Department recommendations;
- Recommendations to the City Council;
- Communications requesting approval;
- Records concerning who authorized the original purchase;
- Records concerning who authorized installation of the cameras;
- Records concerning who had authority to execute the agreement;
- Records identifying when cameras were ordered;
- Records identifying when cameras were installed or activated; and
- Records concerning subsequent additions, replacements, renewals, or expansions of the system.

7. Records of Authorization to Sign

Please provide records establishing the authority of the individual or individuals who executed the original Flock Safety contract and each subsequent renewal, extension, amendment, or agreement on behalf of the City.

This includes any:

- Ordinance;
- Resolution;
- Council motion;
- Recorded vote;
- Delegation of authority;
- Purchasing policy;
- Municipal code provision; or
- Other document relied upon as authority to execute the agreement.

If no separate authorization exists, please provide the record, ordinance, policy, or other authority upon which the City contends the individual signing the agreement possessed authority to bind the City.

Electronic Production Requested

I request that responsive records be produced **electronically and in their native electronic format when reasonably available**.

Emails should be produced electronically with their attachments. Spreadsheets should be provided in their original electronic format when reasonably available, and other documents may be provided as searchable PDFs.

There is no need to print records that are maintained electronically.

Records may be provided by email, electronic download link, shared electronic folder, or another reasonable electronic method.

Request for Fee Waiver

I respectfully request a waiver of all fees pursuant to 5 ILCS 140/6(c).

The principal purpose of this request is to obtain and disseminate information concerning the expenditure of public funds, governmental decision-making, law-enforcement technology, municipal contracting, and actions taken by elected and appointed public officials.

These records concern matters of legitimate public interest and are being requested for **public-information and public-education purposes**, rather than primarily for personal or commercial benefit.

I therefore respectfully request that applicable copying or production fees be waived or reduced.

If the City anticipates charging any fee, please provide written notice of the estimated amount and the statutory basis for the charge before incurring the expense.

Redactions, Withheld Records and Partial Production

If the City determines that any portion of a responsive record is exempt from disclosure, please produce all reasonably segregable non-exempt portions.

For each record withheld in whole or in part, please identify:

1. The specific exemption under the Illinois Freedom of Information Act relied upon;
2. The factual and legal basis supporting the exemption; and
3. The person responsible for the denial.

Please do not withhold an entire document solely because a portion of that document may contain information subject to a statutory exemption when the remaining information can reasonably be segregated and produced.

If the volume of responsive records prevents simultaneous production, I am willing to accept the records on a **rolling basis**, beginning with the original contract, subsequent renewals/extensions, Council authorization records, and payment records.

If no responsive records exist for any particular category identified above, please state that in the City's response.

This request seeks existing public records and does not request that the City create new records or answer interrogatories.

Thank you for your attention to this request. Please provide all responsive records electronically.

Respectfully,

Eric Olsauskas

